

CITY COUNCIL WORK SESSION MEETING MINUTES – FEBRUARY 19, 2019

The Enterprise City Council convened in a Work Session at 4:30 p.m., Tues., Feb. 19, 2019 in the Mayor's Conference Room at City Hall. Notice of the meeting was posted as Per Act 2005-40 Code of Alabama.

PRESENT: Council President Perry Vickers, District #3
Council Member Sonya W. Rich, District # 1
Council President Pro-Tem Eugene Goolsby, District #2
Council Member Wallace "Al" Miller, Jr., District #4
Council Member Turner Townsend, District #5

Also Present: Mayor William E. Cooper
City Clerk/Treasurer Robert J. Dean, Jr.
Donita Peters, Revenue Officer kept the minutes
Beverly Sweeney, Assistant City Clerk
City Attorney, Rainer Cotter
Stephanie Crowe, Finance Director
Jared Alexander, Director of Engineering
Tammy Doerer, Tourism Director
Jason Wright, Communications Director
Shannon Roberts, Interim Public Works Director
Tracey Brown, Senior Revenue Officer
Michelle Mann, Southeast Sun
Jonathan Tullos, Wiregrass EDC
Byron Herring, Fire Chief
Glenn Morgan, Polyengineering

Roll Call: Council President Vickers noted that all members of the Council were present. He then called the meeting to order at 4:35 p.m.

DISCUSSION: Council President Vickers asked that the Council review the agenda and asked for any changes or additions. The first item discussed was the introduction of the request for a Restaurant Liquor License from Yun Bin, Inc. dba Hubilai Mongolian Stir Fry at 627 Boll Weevil Circle. The Council agreed that this item would be added to the agenda and discussed at the beginning of new business. The used equipment sales will be discussed in the work session.

Council President congratulated, on behalf of the Members of the Council, Fire Chief Byron Herring for his honor of Fire Chief of the Year for the State of Alabama.

Council President Vickers asked Jason Wright to discuss the City's Website. Mr. Wright discussed that he and his department have been working with several companies for the improvement of the City's website and has decided upon CIVICPLUS with Council approval. Mr. Wright said that CIVICPLUS does not work with the private sector. The company only builds sites for municipal and local governments. The Company is currently serving Coffee County and the City of Dothan, Al. By using this company, the City of Enterprise can post agenda and meeting requests, etc. and can customize the site for its needs. The site will have an agenda portal in which the minutes can be downloaded along with the community calendar. The Enterprise Chamber of Commerce can also share this site with the city. This is considered to be a one-stop shop website. The price for using CIVICPLUS to make this change for us is a total of \$30,000.00. This can be paid in (3) yearly installments of \$11,500.00 which includes annual maintenance fees, etc., the fourth year there can be a site redesign. Mr. Wright said that he has budgeted \$8,000.00 for the site. There is a need for an additional \$3,500.00 this year and that there is room in his budget to absorb it.

Mr. Wright asked the Council for the additional amount to improve and update the current website. Permissions can be set for the site to make it more secure for each department within the city on the site. This will update the site and will have a customer support portal that the City does not currently have. If the Council approves the additional funds and the website update, the start date will be February 20, 2019 and will take (6) months for turn around. The process begins as soon as the documents are signed. Mr. Wright said that he will present a website policy for the Council's approval. Council President Vickers asked for any discussion or questions concerning this website change and request and there was none. This will be added to the agenda after the travel requests in the Regular Council Meeting.

President Vickers asked City Clerk/Treasurer Mr. Robert Dean to discuss the Capital Projects and Equipment issues. Mr. Dean said that the budget was current as of Feb. 2019. There was an increase in tax revenue collected for FY 2019 over FY 2018. FY 2019 \$7,340,503 vs. FY 2018 \$6,761,713 for an increase of \$578,790 (4) month in FY 2019. This is \$373,845 over budget projections. Expenditures as of 2/15/19 with 34.92% of the budget spent at the 33.33% fiscal year mark. This is \$527,140.00 over current budget. A large bond payment was recently made resulting in the over budget condition. The calculated reserves as of 1/31/19 are currently \$5,842,603.00.

Auction of Public Works Equipment – Woods Auction Equipment was discussed as company to be used and that the State uses this site which is a third party independent company. Mr. Dean and Mr. Shannon Roberts discussed the underutilized and unreliable equipment that can be used to generate revenue to purchase new equipment. With the proceeds, a request was made for a Caterpillar 323 Excavator on the NJPA which is a cooperative purchase service that Enterprise belongs to with a total purchase price of \$229, 803.89. Council Member Townsend asked Mr. Dean if all purchases could be done within the City's budget and Mr. Dean said that these funds were in the current budget. The equipment needed to be on site by March 5, 2019 and would have to advertise by Feb. 20, 2019. Mr. Dean said he would like for the fleet to get smaller and newer. Council Member Goolsby was in total favor of the matter and thanked Mr. Dean and Mr. Roberts for their work and desired to proceed with the process. Council Member Rich has questions concerning which funds that the items would be paid for from and Mr. Dean clarified. The equipment would be surplus and then the proceeds would purchase one of the excavators, the other funded by sewer funds and the Low Boy trailer is already in the budget. There was discussion on using Woods Auction for the process and/or if bidding is required. Council deemed OK the surplus of equipment to Woods Auction. GovDeals was discussed as Enterprise has used them before but that it is inadequate for this need. Mr. Dean said that the month of March is best for selling equipment. Council Member President asked that this issue of surplus and purchase of the equipment be added to the agenda after the request to dispose of the fax machine and before consider board appointment.

Council Member President Vickers mentioned that the appointment for the Health Care Authority needed to be considered. Beverly Mitchell has asked to be reappointed and serve another term. Council Member President asked for a nomination. Council Member Goolsby nominated Ms. Mitchell and all Council Members approved the reappointment of Ms. Mitchell to the Authority.

Council Member President Vickers discussed a special called Work Session Meeting. The next Regular Work Session Meeting will be held on Tuesday, March 5, 2019. There was discussion made with all Members for a convenient date to have the Special Call Work Session Meeting at the Enterprise Community College. The meeting was decided to be held, at the convenience of the Members, on Monday, March 4, 2019 at 5:00 p.m. in the multipurpose room. Mr. Dean was asked by Council Member President Vickers to check with the college to make sure that this date and time was still available.

Council Member President Vickers recognized Mr. Dean and Mr. Dean continued his discussion concerning the budget. The amended revenues and some of the expenditures were discussed. The amended net revenue was \$663,000.00 with optional additional revenues of Franchise Fees \$40,000.00, sales tax over 2.5% projections \$373,845.00 which brings the optional amended net to \$1,076,845.00. Mr. Dean continued reviewing Amended Expenditures for FY 2019 and Capital Projects. The Council Members were referred to the outlined packet from Mr. Dean as he spoke.

Council Member had several questions concerning the resurfacing project. Mr. Glenn Morgan discussed several issues and also spoke on the Phase (1) and Phase (2) water projects. Mr. Morgan also said that some streets/roads may need to be reviewed that may not be on the schedule at this time. Mr. Morgan added that in 2013 every city street was placed on a master list and has now started with the streets that had not been paved on that list. Water Project Phase (1) is on time and about to start. Phase (2) is still in design mode. Some streets may need to be reviewed and prioritized. The Phase (1) project will take approximately 6 months into August of 2019. Phase (2) will run into 2020 to complete the water main replacement with paving following. Some streets have deteriorated since the 2013 list and some may need to be repaved at this point. The streets/roads will be reviewed by the Mayor and Council with adjustments to the list. Mr. Morgan said the construction on the resurfacing at the end of August time frame and probably start design mid-April. Plans are to be nearing the completion of Phase (2) by January 2020. Mr. Dean said that if the Mayor and Council had any complaints from the public on certain roads beyond the list they can be addressed and feedback would be great to have. Mr. Morgan said that a PDF of the list can be e-mailed to the Council Members to explain more in depth and will be color coded. Council Member Vickers asked Mr. Dean if he was in agreement to bring the budget information that was reviewed in the meeting to the next meeting to be discussed further.

Jared Alexander addressed the Council with information concerning the street closures and the closure of Main Street during events based on the information he received from ALDOT. Mr. Alexander said that there had been a lot of discussion over the last few months and extensively over the last several weeks with the new requests that have come in for downtown events and closures of Main Street. Mr. Alexander explained that we now have some direction from the DOT with solid numbers and solid hours for these closures year end and year out. There will be maximum of (8) closures per calendar year and (4) of those closures can be an all-day event not to exceed eight hours from the time of closure to the time of reopening. This will include any set and breakdown time outside of the event with (4) of those have been granted and the other (4) can be partial closures up to (4) possibly to (6) hours depending on the time in which those applications are submitted. Any other events outside of these, it was strongly suggested that the City try decrease the number of events if possible and to close other City streets when having events. The closing of streets such as College East and West of the monument or possibly Edwards at the Courthouse or any other ideas of any other Streets downtown that the City could close to leave Main Street open for smaller events. For example, events such as the pep rally, girl's night out, etc., would give the City more opportunity to have more events during the year without conflict and requiring approval from the DOT. The (4) day closures are not particular to any day, month, or weekend but will still need to apply and get approval from the DOT but, it is flexible as long as the City adheres to the (8) events and (8) hour rule. Council Member Vickers wanted to make sure that all concerned be aware of the rules. Tammy Doerer, Tourism Director said that the Chamber has already asked for the street closure for the Fall Festival, Diva. The four events had been submitted. Ms. Doerer said that there would need to be some time adjustments made by vendors to make the new rules work for the events. Ms. Doerer also stated that the big draw for the City is the monument. Ms. Doerer asked for some changes/corrections to the event "Spring Market on the Monument". She said that the Chamber will be present at the Council Meeting to discuss the event. Mr. Alexander read the e-mail to the Council Members concerning the ALDOT's decision concerning the road closure rules and regulations.

There was no other business to be discussed in the Work Session and Council President Vickers offered a motion to adjourn the Work Session. The motion was made by Council Member Goolsby and a second by Council Member Townsend. The vote being all Ayes, the meeting was adjourned at approx. 5:25 p.m. and went into Executive Session and would reconvene in a Regular Session at 6:00 p.m.



Robert J. Dean, Jr.
City Clerk/Treasurer



Perry Vickers
Council President